

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Adult Social Care and Health
<b>Date:</b>	17 January 2018
<b>Title:</b>	Meals on Wheels Service
<b>Report From:</b>	Director of Adults' Health and Care

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#### 1. The decision:

- a) That the Executive Member for Adult Social Care and Health gives approval to spend up to a maximum of £16.4m to procure a service contract for a Meals on Wheels service from 1 October 2018. The contract would run for a period of up to five years on the basis of a three year initial term plus extensions totaling no more than 2 years (3+2). The estimated value of the contract for which approval is being sought, is estimated at £2.8m inclusive of VAT for the first year. The total contract value for up to the five years would be up to £16.4m inclusive of VAT.

#### 2. Reasons for the decision:

- 2.1. The proposed service contract will enable the continued provision of lunchtime meals to nearly 1,800 Hampshire residents who are currently using the Meals on Wheels service. The service will continue to support these individuals to maintain and manage their nutrition and wellbeing, supporting them to live in their own homes within their communities. The proposed service will also broaden eligibility scope, to include a number of younger adults who are also assessed as needing support to manage and maintain their nutrition.

#### 3. Other options considered and rejected (detailed within section 4 of the report):

- 3.1. **In house provision** - At present, Hampshire County Council in house facilities are not able to provide the volume of meals required.
- 3.2. **Allow the current contracts to expire** - This option could lead to a significant increase in price. Hampshire County Council would have no control over price and quality and there would be no guarantee that all eligible residents would be served.

**3.3. Allow the current contracts to expire and commission a community meal provision** - This option would have the risks identified above and would also require Hampshire County Council funding for community meal provision.

**3.4. Procure a Meals on Wheels service under a concession contract** - A concession contract could ensure a reliable service 365 days a year for all eligible residents. However, Hampshire County Council would not have the current level of control over price and different VAT arrangements would apply.

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: Not applicable

**5. Dispensation granted by the Conduct Advisory Panel: none.**

**6. Reason(s) for the matter being dealt with if urgent: not applicable.**

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

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17 January 2018

**Executive Member for Adult Social Care and Health  
Councillor Liz Fairhurst**